



## Ingenious Video Submission

This guidance focuses on the video submission only, please ensure you have read the relevant applicant guidance notes prior to submitting the other aspects of your application.

Please note, this submission is aimed at supporting your application and will only be used to advance your application, it will not be used to penalise it.

### Structure

You are able to submit a single video message in lieu of writing out long text responses. In the online application form, you can state 'see video for response' for any questions you plan to answer via video.

Your video should directly correspond to the application form. Please clearly identify which question from the application form you are referring to before providing answers via video. Please ensure you do not repeat what is stated in your application, but you may highlight key aspects that will ensure reviewers see the quality of your application.

### Technical guidance for video message submission:

- You are invited to record your video using any method, for example, a laptop or tablet. If you do not have a device where you can record your submission, please contact the public engagement team ([engagement@raeng.org.uk](mailto:engagement@raeng.org.uk)).
- To avoid unconscious bias, this video submission should be a voice over only. Therefore, it is your choice whether you would like to use a presentation to support it or not.
- Please ensure your video is no longer than 10 minutes long.
- Please ensure the video is of sufficient video and audio quality.
- The maximum file size we will accept is 25MB.
- Due to the length of the review process please ensure the file is not password protected and does not have an accessibility time limit.

The Public Engagement Team will add the video to the application in the grant management system.

Reviewers will receive additional guidance on how to assess your proposal.

Please submit the video to the Public Engagement Team ([engagement@raeng.org.uk](mailto:engagement@raeng.org.uk)) by the application deadline.